



*An opportunity currently exists in the Raunds based Operations for a:*

## **PRODUCTION TEAM MEMBER**

**REPORTS TO:** Production Manager  
**LOCATION:** Raunds  
**SHIFT PATTERN:** 35 hrs p/w (6am-2pm and 2pm-10pm, early finishes on Fridays)

- Avery UK has a custom built production and warehouse facility in Raunds. We produce an extensive range of stationery products and are known world-wide for our Avery Labels.
- To succeed, you'll need to enjoy working in a team environment and working with your hands. You'll also need to use your initiative to solve problems and make improvements. Experience of a manufacturing environment is essential as is an enthusiastic can do attitude.

### **Duties/Responsibilities**

- Consistently work in a safe manner and adhere to Standard Operating Procedures where applicable.
- Actively participate in the Avery Near Hit safety system to ensure the company continues to maintain a safe working site.
- Setting and running the production machines to produce product in accordance with the Avery Brand Quality programme.
- Accurate completion and storage of quality records for each production batch produced.
- Running of the production machines to achieve expected productivity targets.
- Manual packing of the product that is produced into the correct boxes, in the correct quantity and to the expected quality standard.
- Accurate completion of Hour-by-Hour production metrics.
- Accurate updating of production computer programmes as product produced.
- Early escalation of quality and productivity issues.
- Completion of Operator Preventative Maintenance tasks on a weekly basis.
- Housekeeping - Avery prides itself on its clean working environment, and team members are responsible for ensuring that the cell is kept clean and tidy and free from dust.

### **Person Specification**

- Experience of working in a manufacturing environment.
- Must enjoy working in a team environment.
- Be able to work in shift patterns.
- Be flexible and able to adapt to a constantly changing environment.
- Enjoy working with their hands.
- Be able to use their initiative to implement improved working practices.
- Must be computer literate.

**If you are interested in this role, your skills and experience match the requirements listed above and you would like to apply for this vacancy, please send your CV referencing this vacancy to:**

[uk.careers@avery.com](mailto:uk.careers@avery.com)

Issue date: 8 May 2017

Close date: 22 May 2017 (May close earlier subject to interest)